



Ondernemers voor Ondernemers

Team Monitoring and Evaluation – Legal & Contracting



Legal & Contracting

Cell Legal & Contracting is in charge of drawing up legally binding agreements to formalize the transactions between a consortium of investors and the African company, to outline the conditions of the investment and to minimize the risk of the investment. Cell Legal & Contracting takes appropriate legal action to safeguard investors' interests. The Cell also, at a country or regional level, organizes and optimizes the legal structure for international loans and funds transactions.



Legal Specialist

Key Role Objectives

The Legal Specialist is in charge of legal review of all contractual aspects of projects and acts as an advisor to Management and other roles as required. (S)he keeps a functional relationship with the Country Legal Experts in the South target countries.

Competence?

The role requires a law degree and practical experience, preferably with an orientation or experience in corporate and contract law.



Contract Officer

Key Role Objectives

The Contract Officer is in charge of the material production of contracts for agreed investment loans and follow-up of the actual contract signing by all stakeholders.

Competence Profile

The role is executed by an incumbent in a volunteer status.

Key skills are:

- Basic knowledge of contract law
- Good administrative skills
- Familiar with standard office applications
- Good project management skills – eager to meet deadlines
- Good communicator



Contract Officer

Responsibilities

Contract production:

Material editing of contracts based on the standard contract template and taking into account the specific conditions of the Investment Committee's decision.

Registration of the contract in the OVO application

Contract follow-up:

Managing timely completion of all contract signings in order not to delay the start of the investment

Working closely with the South Country roles and the assigned Business Coach to get the required signing by the proxy holders of the entrepreneurial project.



Questions?

