**Information needed to be able to do a SDG\*-assessment**

**This is a list of information needed to do a SDG-assessment on a project.**

**These information should be found in the business plan or in a separate document based on this list.**

**Social criteria**

Employment:

* How many people will be employed?
* How much will they earn? How is this compensation versus the country norm?
* Will women and men have equal chances in employment?
* Will youth (>16 years) will be employed? How many? Special formation program?
* Will child labour (<16 years) be avoided?

Participation: Will employees have the opportunity to participate in decision making?

In case of a production process.

Safety:

* Are there dangerous steps in the process (mechanical turning equipment, use of hazardous chemicals, …)?
* How will personnel be formed how to use?
* How will personnel be protected?

**Prosperity – societal criteria**

Supply Chain:

*In case of a production process:*

What is the ratio of raw materials purchased locally versus raw material imported?

Will there be a warehouse for raw materials and for finished products?

Quality control on finished products? How will it be done?

What is ratio of finished product sold locally versus exported?

*In case of a service provided:*

How will the service be developed?

Is specific software for the service needed? Who will develop it? Will it be purchased locally or from another country?

How will the service be offered to customers?

For both cases: product offered or service offered

Technology: Is specific technology developed or purchased? What exactly and where?

Anti-corruption and bribery: how will it be prevented?

Domestic resource mobilisation for public services:

* Are social contribution paid? Which % on salaries?
* Are taxes on benefits paid or will they be paid? Which % on benefits?

**Environmental criteria**

Utilities used:

Electricity. How much? From which source? What is done to minimize the amount of electricity needed? Is a shift to green source possible in the future?

Combustible for generating heat. How much? Which source? What is done to minimize the amount of energy needed? Is a shift to a green source possible in the future?

Will the project contribute to lower CO2-emission? How?

Water. How much fresh water is needed for the production process? From which source? What is done to minimize quantity of water needed?

Waste water. Is there any waste water. Is it treated before discharging? How? In what is the (treated) waste water discharged?

Waste. Any packaging waste from raw materials? What kind? How collected and how is it leaving the production site?

Any production process waste? What kind? How is collected and how dealt with?

Packaging on finished products? What kind? What is done to avoid that it is dumped in nature by the customer?

Pollution. Any risk to air pollution by the production process? If yes, what is done to minimize it?

Forest conservation/desertification

Does the project have risks to degrade forest? What is done to avoid it?

Does the project have risks to deteriorate soil? What is done to avoid it?

**\*17 SDGs were defined by the United Nations in 2015. More info here: https://www.un.org/sustainabledevelopment/**