**End Evaluation Report: Company name**

**Insert Picture**

Date:

Prepared by:

This report provides an overview of the circumstances surrounding the loan extended to [Business Name] and the reasons for its inability to repay. It aims to inform our investors about the current situation, insights gathered, and future outlook.

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| --- |
| Section 1: Company Summary |
| * 1. **Project overview** * *[Summarize the project description, including its objectives and scope]* |
| * 1. **Loan details** * Loan Amount: *[Insert Amount]* * Loan Period: *[Insert Period]* * Interest Rate*: [Insert Rate]* * Repayment Plan Structure: *[Describe Plan]* * Due Payments: *[Insert Details]* |
| * 1. **Key Milestones** * *[Highlight the significant milestones covered in the project timeline during the coaching and loan period.]* |
| **Section 2: Milestones Results and Evaluation** |
| **2.1. Milestone Tasks**   * *[Overview of Tasks Completed]:*   + *[Provide a summary of the key tasks completed for each milestone and their contribution to the project objectives and give a word of explanation for each.]* * *[Key Achievements]:*   + *[Detail the successes achieved for each milestone. Include relevant evidence, such as photographs, invoices, or data summaries.]* |
| **2.2. Project successes**   * *[Summarize the overall positive outcomes and highlights of the project during the coaching & loan period]* * *[Include contributions to social, technological, environmental, and sustainable inclusions.]* * *[If possible, please add pictures to reinforce the report on the next page.]* |
| **2.3. SDG Assessment Evaluation**   * *[Integrate outcome of SDG Assessment Evaluation done together with Impact Assessor]* |
| **Section 3: Challenges, Constrains and Lessons Learned** |
| **3.1. Challenges Faced**   * *[Issues Encountered:]*   + *[Identify recurring or significant problems encountered throughout the project.]*   + *[Include both internal and external constraints that impacted progress.]* * *[Impact of Challenges:]*   + *[Discuss the effect these challenges had on timelines, costs, and outcomes.]* |
| **3.2. Lessons Learned from Challenges**   * *[Analyze what was learned from addressing these challenges:]*   + *[Strategies or adjustments that helped overcome obstacles.]*   + *[Insights gained for avoiding or mitigating similar issues in future projects.]*   + *[Any long-term changes implemented to improve project delivery and resilience****.]*** |
| **Section 4: Impact Indicators OVO** |
| |  |  | | --- | --- | | * 1. **Direct number of employees**   Compensation $ or €/ day or month by function compared to country law (standards) |  | | * 1. **Direct number of female employees**   Compensation $ or €/ day or month by function compared to country law (standards) |  | | * 1. **Direct number of young employees (>= 16 years and < 35 years)**   Compensation $ or €/ day or month by function compared to country law (standards) |  | | * 1. **Gross/margin/year per employed person**   Total Number of Employees divided by Gross Margin of the Company  ​ |  | | * 1. **Kilograms of waste reduced per year per kilogram of product produced or service provided**   Through prevention, reduction, reuse, and recycling efforts. |  | | * 1. **Number of other partnerships established by the projects through access to OVO Network** |  | |
| **Section 5: Entrepreneur’s Perspective** |
| **5.1. Future Outlook**   * *[Provide insights from the entrepreneur regarding future plans]*   + *[Discuss their current situation and any proposed strategies]*   + *[Include how OVO can be a part of the future plans through coaching, access to network, access to finance]* |
| **5.2. Reflections on the Investment**   * *[Summarize the entrepreneur’s reflections on the coaching & loan process and their relationship with OVO]*   + *[What did they learn?]*   + *[How could OVO maximize their support?]*   + *[How do they view their partnership with OVO moving forward?]* |
| **Section 6: Conclusion** |
|  |

We confirm and agree that:

* The information provided in this end evaluation report and award claim form is true, accurate and complete.
* You will advise OVO of any changes to the information or circumstances that may impact on this form

|  |  |
| --- | --- |
| **Authorised Signatory** | |
| Signature |  |
| Full Name |  |
| Position in the company |  |
| Date of report |  |

**If possible, please add pictures to reinforce the report on the next page.**