**End Evaluation Report: Company name**

**Insert Picture**

Date:

Prepared by:

This report provides an overview of the circumstances surrounding the loan extended to [Business Name] and the reasons for its inability to repay. It aims to inform our investors about the current situation, insights gathered, and future outlook.

|  |
| --- |
| Section 1: Company Summary |
| * 1. **Project overview**
* *[Summarize the project description, including its objectives and scope]*
 |
| * 1. **Loan details**
* Loan Amount: *[Insert Amount]*
* Loan Period: *[Insert Period]*
* Interest Rate*: [Insert Rate]*
* Repayment Plan Structure: *[Describe Plan]*
* Due Payments: *[Insert Details]*
 |
| * 1. **Key Milestones**
* *[Highlight the significant milestones covered in the project timeline during the coaching and loan period.]*
 |
| **Section 2: Milestones Results and Evaluation** |
|  **2.1. Milestone Tasks*** *[Overview of Tasks Completed]:*
	+ *[Provide a summary of the key tasks completed for each milestone and their contribution to the project objectives and give a word of explanation for each.]*
* *[Key Achievements]:*
	+ *[Detail the successes achieved for each milestone. Include relevant evidence, such as photographs, invoices, or data summaries.]*
 |
| **2.2. Project successes*** *[Summarize the overall positive outcomes and highlights of the project during the coaching & loan period]*
* *[Include contributions to social, technological, environmental, and sustainable inclusions.]*
* *[If possible, please add pictures to reinforce the report on the next page.]*
 |
| **2.3. SDG Assessment Evaluation*** *[Integrate outcome of SDG Assessment Evaluation done together with Impact Assessor]*
 |
| **Section 3: Challenges, Constrains and Lessons Learned** |
| **3.1. Challenges Faced*** *[Issues Encountered:]*
	+ *[Identify recurring or significant problems encountered throughout the project.]*
	+ *[Include both internal and external constraints that impacted progress.]*
* *[Impact of Challenges:]*
	+ *[Discuss the effect these challenges had on timelines, costs, and outcomes.]*
 |
| **3.2. Lessons Learned from Challenges*** *[Analyze what was learned from addressing these challenges:]*
	+ *[Strategies or adjustments that helped overcome obstacles.]*
	+ *[Insights gained for avoiding or mitigating similar issues in future projects.]*
	+ *[Any long-term changes implemented to improve project delivery and resilience****.]***
 |
| **Section 4: Impact Indicators OVO** |
|

|  |  |
| --- | --- |
| * 1. **Direct number of employees**

Compensation $ or €/ day or month by function compared to country law (standards) |  |
| * 1. **Direct number of female employees**

Compensation $ or €/ day or month by function compared to country law (standards) |  |
| * 1. **Direct number of young employees (>= 16 years and < 35 years)**

Compensation $ or €/ day or month by function compared to country law (standards) |  |
| * 1. **Gross/margin/year per employed person**

Total Number of Employees divided by Gross Margin of the Company ​ |   |
| * 1. **Kilograms of waste reduced per year per kilogram of product produced or service provided**

Through prevention, reduction, reuse, and recycling efforts. |  |
| * 1. **Number of other partnerships established by the projects through access to OVO Network**
 |  |

 |
| **Section 5: Entrepreneur’s Perspective** |
| **5.1. Future Outlook*** *[Provide insights from the entrepreneur regarding future plans]*
	+ *[Discuss their current situation and any proposed strategies]*
	+ *[Include how OVO can be a part of the future plans through coaching, access to network, access to finance]*
 |
|  **5.2. Reflections on the Investment*** *[Summarize the entrepreneur’s reflections on the coaching & loan process and their relationship with OVO]*
	+ *[What did they learn?]*
	+ *[How could OVO maximize their support?]*
	+ *[How do they view their partnership with OVO moving forward?]*
 |
| **Section 6: Conclusion**  |
|  |

We confirm and agree that:

* The information provided in this end evaluation report and award claim form is true, accurate and complete.
* You will advise OVO of any changes to the information or circumstances that may impact on this form

|  |
| --- |
| **Authorised Signatory**  |
| Signature |  |
| Full Name |  |
| Position in the company  |  |
| Date of report |  |

**If possible, please add pictures to reinforce the report on the next page.**